



## **RULES OF THE EXHIBITION 2014 AND CONDITIONS OF ACCEPTANCE**

1. The Exhibition is open to all members of clubs/societies affiliated to the Surrey Photographic Association ("the SPA"), but only to such members.
2. All entries must be submitted through the member's club/society. Each club/society will appoint a Club Liaison Officer who will be the point of contact for the Exhibition and who will be responsible for the delivery and collection of the entries.
3. A photographer may enter up to four images in each class. All entries must be titled. Prints or Projected Digital Images (PDIs) identical to each other or to entries accepted in a previous SPA or Surrey Photographic Federation Exhibition, or so similar as to be deemed the same, are unacceptable. The SPA reserves the right to exclude any such entries.
4. A fee of £6.00 for the first class entered and £5.00 for each additional class will be payable by each entrant regardless of the number of images submitted per class.
5. Prints must be mounted on card sized 50cms x 40cms including mount. A single entry may consist of more than one print on the same mount provided it conforms to the size limits. The reverse of each print must clearly bear the print title, the name of the photographer and his/her club name or ID code as allocated in the SPA handbook **[Croydon's Code is C8]**, together with an email address or contact telephone number. Framed prints or prints with any Velcro or sticky areas will be rejected.
6. All images must have been taken by the member who submits them (the author). Any enhancement of the image in printing or by editing a digital image must also be done by the author. If any member has a disability that prevents him or her from carrying out a particular aspect of taking or enhancing an image, he or she should discuss the matter with the Chairman of the Exhibition sub-committee. Requests by members to use assistance to overcome disabilities will normally be agreed.
7. A monochrome print is defined as a black and white image or a black and white image that has been modified by the addition of a single colour applied to the whole print, whether chemically or digitally. All other images are classed as colour images.
8. Digital entries should be submitted by the delivery of two CDs, one for Open class and one for Nature class. The CDs should state the class and bear the submitting club's name or ID code. Each photographer's work should NOT be placed into separate folders or directories within those two CDs. Image files should be in JPEG (.jpg) format and are required to be a maximum of 1400 pixels wide x 1050 pixels high. Photographers are free to make whatever use they choose of the area within these boundaries, except that the title and photographer's name should NOT appear within this space. The files should be supplied in sRGB - files supplied in a different colour space will not be converted but projected as supplied.

Image files must be named as follows:

Clubcode\_imagenumber\_authorsurname and distinctions\_authorfirstname\_title.jpg

EXAMPLE:

C1\_01\_Bloggs ARPS\_John\_Deadwood Tree.jpg

Note that underscores are used as separators and spaces are permitted.

All sources of image capture are allowed.

9. Slides will not be accepted

10. The copyright of all submitted work must be at the disposal of the entrant. All images contributing to the final photograph must be the work of the photographer and clip art and other imagery derived from a commercial source is unacceptable, even if free of copyright. The SPA accepts no liability for any breach of copyright by an entrant.

11. Nature photography depicts living, untamed animals and uncultivated plants in a natural habitat, geology and the wide diversity of natural phenomena. Photographs of animals that are domesticated and photographs of cultivated plants are ineligible. Minimal evidence of humans is acceptable for nature subjects, such as barn owls or storks adapting to an environment modified by humans, or natural forces, like hurricanes or tidal waves, reclaiming it. Any manipulation or modification to the original images is limited to minor retouching and must not alter the truth of the original scene. All entries must be factually identified – entries given pictorial or “whimsical” titles will be rejected.

12. The SPA reserves the right, without payment, to reproduce in connection with the Exhibition any accepted image unless this right is withheld by written instructions on the entry form. In all instances the copyright will remain with the entrant.

13. Notification of the award winners will take place via the Club Liaison Officers. No catalogue will be produced, but details of all accepted images will be posted on the SPA website.

14. Whilst every care will be taken of submitted work, the SPA cannot be held responsible for any loss or damage howsoever caused nor shall the SPA be responsible for any plagiarism or unauthorised copying of images whilst on public display.

15. The decision of the SPA Committee on any matter is final. Submission of entries implies acceptance of these rules.

*Any clarification regarding the rules and conditions of entry can be sought from Marilyn Taylor (07971820303 or preferably via e-mail at the following address: [exhibitions@surreypa.org.uk](mailto:exhibitions@surreypa.org.uk))*